



D-21013/28/2026-O/o Hoo-IIRR

Dt 24.07.2026

**NOTICE INVITING TENDERS THROUGH GEM PORTAL TOWARDS ANNUAL RATE
CONTRACT FOR THE SUPPLY OF CHEMICALS / GLASSWARE / PLASTIC WARE /
OLIGONUCLEOTIDES /PRIMER SYNTHESIS / DIAGNOSTIC KITS.**

Director, ICAR-Indian Institute of Rice Research, Rajendranagar, Hyderabad invites proposals for the **year 2026-27** from the manufacturers / principals/authorized dealers for entering into Annual Rate Contract for the supply of Chemicals / Glassware / Plastic ware / Oligonucleotide/Primer Synthesis / Diagnostic Kits for our research activities. The details can be downloaded from our Website: <https://icar-iirr.org.in/> or <https://gem.gov.in> and the proposal along with all the documents as mentioned in the tender need to be submitted at <https://gem.gov.in>(Gem Portal) (bids submitted in any other form are not acceptable). The firm should be the original manufacturer or the authorized Indian stockiest of foreign manufacturers having warehouse in India/Authorized dealer of the OEM. Manufacturer /Authorized Dealer should clearly mention the percentage of discount they wish to offer on their products along with a certificate that the discount offered is the maximum which is being given by the company to any organization whether Government or Private. Refundable Security Deposit of **Rs. 30,000/- (Rupees Thirty Thousand only)** in the form of Demand Draft in favor of "ICAR Unit, IIRR A/c", payable at Hyderabad must reach to Chief Administrative Officer, Indian Institute of Rice Research, Rajendranagar, Hyderabad – 500030, **on or before bid submission end date**. Please read carefully and adhere to all the terms and conditions prior to the submission of rate contract.

For details, kindly visit IIRR Website: <https://icar-iirr.org.in/> or <https://gem.gov.in>

DIRECTOR



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TENDER FORM TOWARDS ANNUAL RATE CONTRACT FOR THE SUPPLY OF CHEMICALS / GLASSWARE / PLASTIC WARE / OLIGONUCLEOTIDES / PRIMER SYNTHESIS / DIAGNOSTIC KITS, FOR THE YEAR 2026-27 WITH ICAR-INDIAN INSTITUTE OF RICE RESEARCH, RAJENDRANAGAR, HYDERABAD-500 030, TELANGANA STATE

1	Name & full address of the applicant	
2	Whether OEM or authorized dealer	
3	In case of Authorized Dealer, Authorization letter from OEM for this rate contract with validity may be enclosed (Annexure II)	
4	Items/materials for which rate contract desired/applied for	
	a) Chemicals	
	b) Glassware	
	c) Plastic ware	
	d) Diagnostic Kits	
	e) Oligonucleotides/primer synthesis	
5	Registration Certificate of the OEM & Authorized Dealer including GST certificate	
6	Annual Turnover of the OEM /authorized dealer during the last three financial years (enclosed documents in support of claim)	
7	If the OEM/authorized dealer is under Rate Contract with Other Govt. Departments/Research Institute. Give details along with certified copies of rate contract and service providing issued by Institutes/Departments	
8	05 copies of latest printed price list by manufacturers with validity of the price list	
13	Maximum discount offered on manufacturers price bid duly signed by authorized signatory and certificate of not giving higher discount to any other Department in India (Annexure III)	
14	State whether you have been currently banned/blacklisted by any Ministry/Department of Central Govt. Authority body or any State Govt. If so, give details (Annexure IV)	
15	Bank Details for e-payment:	
	a) Bank Ac/ No.	
	b) Bank Name	
	c) Branch Name	
	d) IFSC Code	
	e) Other details	



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16	Refundable Fee details: The applicant must enclose security Deposit of Rs. 30,000/- (Rupees Thirty thousand only) drawn in favour of "ICAR Unit IIRR A/c, Hyderabad" which will be refunded after 60 days from the end of rate contract and on providing satisfactory service as per the terms and conditions of the tender. The security deposit shall not carry any interest. In case authorized dealer is participating in the rate contract for multiple OEMs, Security deposit for each OEM is to be provided separately.	DD No. _____ Date: _____ DD No. _____ Date: _____ DD No. _____ Date: _____ DD No. _____ Date: _____
17	TENDER CONDITIONS ACCEPTANCE LETTER (Annexure I)	

We have carefully read the terms and conditions of the Tender and agree to abide by these in letter and spirit.

Date:

Signature of the Applicant / Authorized signatory
Address:
Phone No
E.mail
Fax No.



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TERMS & CONDITIONS FOR RATE CONTRACT

1. No equipment and apparatus are covered under the rate Contract.
2. The packing, freight, forwarding, insurance charges, if any, will not be borne by the purchaser. Similarly, any loss, damage, pilferage etc. of the material on transit will be sole responsibility of the supplier. The defective supply, breakage(s) if any is to be replaced by the supplier within 7 days from the date of receipt of such communication. The material should also be FOR Destination.
3. The delivery supply will be made on F.O.R. basis to the Indian Institute of Rice Research, Hyderabad.
4. All taxes will be paid on the catalogue price only after discounting.
5. The supply of material will have to be completed within 30 days for local items from the date of Issuing purchase order. The liquidated charges @ 0.5% percent per week shall be imposed if supply made after expiry of delivery period subject to maximum 10% of the total value of order. After 10 weeks orders shall stand cancelled, and Security Deposit shall be forfeited.
6. No payment will be made in advance. But the payment will be released within a reasonable time through the mode of E-payment only after receiving goods in fully satisfactory conditions. Original GST Bill along with Delivery Challan Triplicate, should be sent to the Director, IIRR Hyderabad for payment. No interest will however, be payable in case of delay payments.
7. Payment will be made according to the current pricelist provided by the vendor and as accepted by the Institute under rate contract and no price revision (on higher side) will be accepted during the period of rate contract 2026-27.
8. The order will be placed as per the research requirement from time to time.
9. Supply should be made in full against the order and no part supply will be accepted.
10. No payment will be made for unsatisfactory supply.
11. The articles should be securely packed to avoid damage etc., in transit.
12. Supply to be made from the latest batch of production with maximum life period in original packing.
13. The rate contract will be valid for a period **up to 31.03.2027** from the date of award of Rate Contract and may be extended for a period of 1 year without any price revision on mutually agreed basis.
14. A certificate is to be given by the applicant that the price list supplied is the only one in circulation.
15. Printed price list (05 copies) duly signed & certified by the authorized signatory must be sent.
16. Discount, on the catalogue prices may be mentioned clearly certifying that higher discount is not given to any other Department as offered.
17. All questions, disputes or differences under, out or in connection with the contract, if concluded, shall be subject to the executive jurisdiction of the court within the local limits of Hyderabad.
18. Wherever applicable, minimum warranty should be one year.
19. Security Deposit of Rs. 30,000/- (Rupees Thirty Thousand only) in the form of Demand Draft in the favour of "ICAR Unit IIRR A/c", payable at Hyderabad should be submitted along with tender. Failing which submitted tender will be rejected. However, on non-acceptance of rate contract, the security deposit amount will be returned. **Security Deposit for each Brand has to be submitted separately**
20. The Director, IIRR reserves the right to accept or reject any or all tenders without assigning any reason thereof.
21. Suppression of any relevant/factual information if found later, the contract will be terminated immediately, and appropriate action will be taken accordingly.



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Annexure-I

To be provided on the letter head of the OEM/authorised dealer

TENDER ACCEPTANCE LETTER

TO
DIRECTOR,
ICAR-INDIAN INSTITUTE OF RICE RESEARCH,
RAJENDRA NAGAR, HYDERABAD-500030

SUB: ACCEPTANCE OF TERMS AND CONDITIONS OF TENDER-Reg
Tender Reference No. **D-21013/28/2026-O/o Hoo-IIRR**

DESCRIPTION: ANNUAL RATE CONTRACT FOR THE SUPPLY OF CHEMICALS / GLASSWARE / PLASTIC WARE / OLIGONUCLEOTIDES /PRIMER SYNTHESIS / DIAGNOSTIC KITS.

Dear Sir,

1. I/We have downloaded /obtained the tender document (s) for the above mentioned ARC from the IIRR Website/Gem Portal.
2. I/We hereby certify that I/We have read entire terms and conditions of the tender document (including all documents like annexure (s), terms/conditions/ schedule (s), etc.), Which form part of the contract agreement and I/we shall abide hereby the clauses contained therein.
- 3 The corrigendum's (if any) issued from time to time by your department / organization too have also been taken into consideration, while submitting this acceptance letter.
- 4 I/We hereby unconditionally accept the tender conditions of above mentioned tender document(s) or corrigendum's in its totality / entirely.
- 5 Information provided in the documents submitted at GeM portal is true to our Knowledge.
6. In case any provisions of this tender are found violated, your department / organization shall be at liberty to reject this tender/bid including the forfeiture of the full said Security Deposit absolutely and we shall not have any claim/right against department in satisfaction of this condition.

Authorized Signatory Sign & Seal



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Annexure II

To be provided on the letter head of the OEM

OEM Authorization letter

To

DIRECTOR,

ICAR-INDIAN INSTITUTE OF RICE RESEARCH,

RAJENDRA NAGAR, HYDERABAD-500030

SUB: OEM AUTHORIZATION TO _____-Reg

Sir,

With reference to the rate contract vide **D-21013/28/2026-O/o Hoo-IIRR** issued by your Institute towards ANNUAL RATE CONTRACT FOR THE SUPPLY OF CHEMICALS / GLASSWARE / PLASTICWARE / OLIGONUCLEOTIDES/PRIMERSYNTHESIS / DIAGNOSTIC KITS, I/We exclusively authorize the below firm as our authorized dealer to submit the tender, execute orders and collect payments, for our entire product range as provided in our product catalogue.

Name of the authorized dealer	
Address of the authorized dealer	
Contact Number(s)	
E-Mail	
Contact person	

The authorization is valid from _____ to _____.

Sign (Authorized Signatory of the OEM)

Name of the authorized Signatory

Contact Number and E-mail Id



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Annexure-III

To be provided on the letter head of the OEM/authorised Dealer

Undertaking regarding Discount offered and Maximum Discount

To

DIRECTOR,

ICAR-INDIAN INSTITUTE OF RICE RESEARCH,

RAJENDRA NAGAR, HYDERABAD-500030

SUB: Discount offered and Under taking of Maximum discount -Reg
Sir,

With reference to the rate contract vide **D-21013/28/2026-O/o Hoo-IIRR** issued by your Institute towards ANNUAL RATE CONTRACT FOR THE SUPPLY OF CHEMICALS / GLASSWARE / PLASTIC WARE / OLIGONUCLEOTIDES /PRIMERSYNTHESIS / DIAGNOSTIC KITS, the maximum discount offered on our products is _% on the catalogue price

I/We, declare/certify that the above discount offered is the maximum discount and no other Department in India is offered discount higher than the above mentioned discount.

Authorized Signatory Sign & Seal



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Annexure-IV

To be provided on the letter head of the OEM/authorised Dealer, in case bid is submitted by authorised dealer, undertaking from both OEM and authorised dealer is to be submitted.

Undertaking regarding Non blacklisting of the OEM/Authorized Dealer

To

DIRECTOR,

ICAR-INDIAN INSTITUTE OF RICE RESEARCH,

RAJENDRANAGAR, HYDERABAD-500030

SUB: Undertaking regarding Non blacklisting of the OEM/authorized dealer- Reg

Sir,

With reference to the rate contract vide **D-21013/28/2026-O/o Hoo-IIRR** issued by your Institute towards ANNUAL RATE CONTRACT FOR THE SUPPLY OF CHEMICALS / GLASSWARE / PLASTIC WARE / OLIGONUCLEOTIDES /PRIMER SYNTHESIS / DIAGNOSTIC KITS, I/We declare that our firm M/s. _____ is not **banned/blacklisted** by any Ministry/Department of Central Govt./Autonomous bodies/Any State Government.

Authorized Signatory Sign & Seal